Treating Veteran Population and Getting Paid for Claims Part I and II

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Pacific Symposium 2017

Disclosure

This certifies that I, Jennifer M. Williams, have not, nor has my spouse/partner or any immediate family member have had in the past 12 months or expect to have in the upcoming months, any financial relationship or gift-in-kind with industry that is relevant to the subject matter of the presentation.

Outline

- 1. Become an Acupuncture Provider for VA
 - Business Preparation
 - Direct Provider, Vendor, Fee Basis, Third Party
- 2. Get Paid for Claims
 - Medical Notes
 - Health Care Financing Administration 1500 Forms
- 3. Work with Veteran and Soldier Populations
 - Military Culture
 - Pain Comorbidities
- 4. Intra-Professional Communication
 - Integrated Language
 - Western Acupuncture Challenges and Kilig

Become an Acupuncture Provider for the Veterans Administration

- Business Preparation
 - Council for Affordable Quality Healthcare
 - National Provider Identification
 - Bank, Fax, W9
 - Business and Acupuncture Insurance
- Direct Provider, Vendor, Fee Basis, Third Party
 - Vendor Forms and Process
 - Fee Basis Direct Provider Agreement
 - Third Party Process (VA Choice/Healthnet)

Business Preparation

Checklist

- Council for Affordable Quality Healthcare (CAQH)
- National Provider Identification
- Business bank account
- □ Fax machine with dedicated fax line

W9

Business and provider insurance



Council for Affordable Quality Healthcare

- Required by VA, health plans, and organizations
- Repository of enrollment and credentialing info
- Complete in advance
- Keep updated and re-attest quarterly
- Visit <u>https://proview.caqh.org/PR</u>
- Call CAQH at 1-888-599-1771 M-F 7am-7pm (EST)
- E-mail CAQH at caqh.uphelp@acsgs.com

NPI

National Provider Identification

- Applies to HIPAA covered healthcare providers
- Used in all HIPAA standard transactions
- Apply at https://nppes.cms.hhs.gov
- NPI 1 for Provider
- NPI 2 for Business
 - Once assigned it is permanent
 - » remains with provider
 - » regardless of job or location changes

Federal Tax Identification

Federal Tax ID

- Required for VA Vendor and Other Applications
- Used in place of SSN
- Business Employer Identification Number
- Apply at https://www.irs.gov/businesses/small-businesses-self-employed/apply-for-an-employer-identification-number-ein-online
- May also need State Tax ID Number
 - For State Employee Tax
 - For Business and Resale License

IRS W9 Form

W9

- Required for VA Vendor and Other Applications
- Taxpayer Identification Number and Certification
- Used to report payments to you
- Generates 1099 end of year for taxes
- Apply at:
 - https://www.irs.gov/pub/irs-pdf/fw9.pdf

Provider Forms and Processes

- Vendor Forms and Process
- Fee Basis Direct Provider Agreement
- Third Party Process
 - VA Choice
 - Health Net

Vendor Forms and Process

- VA-FSC Vendor File Request Form 10091
- www.va.gov/vaforms/va/pdf/VA10091.pdf
- NPI Required
- Business Bank Account Required
- Fax with completed W9 to 512-460-5221
- Call 877-353-9791 after 10 days
- If Information uploaded, contact local VA
- Request local VA pull information into their system
- File Claims through Regional Fee Basis Office

Vendor Forms

Payee/Vendor Type = "Commercial" Miscellaneous Actions = Leave Blank

This form goes to AZ/TX

After 10 days, call to ensure information is in system, then call local VA Fee Basis office to data into facility and initiate authorizations

Each VA has an additional facility specific form obtained through the Fee Basis Vendorization Office

Most Vendorization Office has an Acupuncture Team

NEW	UPDATE DATE 20 Jul 2017						
A FACILITY INFORMATION	PAYEE/VENDOR INFORMATION						
TATION NUMBER	COMMERCIAL VENDOR REGISTERED IN SAM.GOV (Required LAW FAR 4.1102)						
TATION CONTACT							
TATION PHONE NUMBER STATION FAX NUMBER	DUNS+4						
TATION EMAIL ADDRESS	SSN/TIN 4 7 3 9 0 9 1 5 8						
AYEAVENDOR TYPE (Select one)	NPI 1 0 3 3 4 0 5 1 4 7						
L = - EMPLOYEE 0 - FOREIGN FACTS ID I - INDIVIDUAL/HONORARIUM A - AGENT CASHIER V - VETERAN U - UTILITY	SAM OR FURNISH BE QUALIFIED AS SMALL BUSINESS I SAM OR FURNISH SBA CONFIRMATION VENDOR NAME Jennifer Williams						
IISCELLANEOUS ACTIONS (Select one) WINRS ASSIGNMENT (All applicable documents)	DBA Wood Element Acupuncture						
BILL OF COLLECTIONS SETTLEMENT/TORTS	CONTACT Jennifer Williams						
	EMAL ADDRESS happyinlove@earthlink.net						
VENDOR CUSTOMER SERVICE SUPPORT HELPDESK:	PHONE NUMBER 910-759-0057 CURRENT ADDRESSS (Include Street, City, State and Zip Code) 7310 UIS HUY 1910						
PHONE: 512:460-5049 EMAIL: VAFSCCSHD@VA.GOV FOR ALL OTHER INQUIRIES:	Burnsville, NC 29714						
CUSTOMER CARE CENTER: 1-877-353-9791 STATION CARE CENTER: 1-896-372-1141 SUBMIT ALL DOCUMENTATION VIA: SECURE FAX: 512-460-521	PREVIOUS ADDRESSS (Include Street, City, State and Zip Code) 293 Marquis Drive Cameron, NC 28326						
	EFTIACH (Required IAW 31 CFR Part 208) BANK NAME						
	First Bank BANK ADDRESSS (Include City, State and Zip Code)						
	205 SE Broad Southern Pines, NC 28387						
	NINE-DIGIT BANK ROUTING NUMBER						
PRIVACY ACT STATEMENT The following information is provided to comply with the Privacy Act of 1974 (P.L. 93-579). All information collected on this form	ACCOUNT NUMBER 3 3 1 0 1 5 8 7 0						
is required under the provisions of 31 U.S.C. 3322 and 31 CFR 210. This information will be used by the Treasury Department to transmit payment data, by electronic means to vendor's financial	ACCOUNT TYPE CHECKING SAVINGS NAME AND TITLE OF PAYEE/VENDOR						
institution. Failure to provide the requested information may delay or prevent the receipt of payments through the Automated Clearing House Payment System.	Jennifer Williams / Wood Element Acupuncture SIGNATURE OF PAYEENENDOR						
NURMAL PROCESSING TIME IS 3 - 5 BUSIN	ESS PATS. WE DO NOT ACCEPT INVOICES						

Direct Provider Agreement

- Veterans Health Administration Provider Agreement
- VA Form 10-10145

www.va.gov/vaforms/medical/pdf/10-10145.pdf

• Fax or E-mail Demographics to Local VA (example):

Thank you for your assistance with the direct provider application. Please see attached Direct Provider Agreement documentation.

Jennifer M. Williams, PhD, L.Ac Tax ID/EIN: 473909158 NPI number: 1033405147 State license: NC 553 CAQH ID: 13822459

 VA Community Care Provider Resources www.va.gov/COMMUNITYCARE/provider_info/provider_resources.asp

Non VA Clinica Program

Authorizations directly through separate VA facilities.

Utilizes VA Vendor Forms.

Authorizes 12 visits in a 6 month period twice a year

Claims can be mailed to regional office or can be set up through free electronic service.

Fither VA or authorized veteran can set up initial appointment.



DEPARTMENT OF VETERANS AFFAIRS MEDICAL CENTER **508 Fulton Street** Durham, North Carolina 27705

July 19, 2016

Dear Community Providers,

I am pleased to inform you that new Department of Veterans Affairs (VA) business and clinical processes for the Veterans Choice Program (VCP) allow VA medical facilities to partner directly with community care providers to deliver health care services not readily available under existing contract vehicles.

If you currently provide care to Veterans as a result of individual authorizations, VA requests you migrate to the new VCP Provider Agreement. The agreement establishes a direct relationship with VA and does not involve a contracting network. It will be the primary vehicle through which VA will authorize and pay for services not covered by Patient-Centered Community Care (PC3)/Choice contracts with Health Net and TriWest. If you have not provided care to Veterans in the past, VA invites you to become a VA Community Care provider through the agreement.

Enclosed please find the VCP Provider Agreement and a VCP Provider Agreement Quick Reference Guide outlining the need to submit credential and licensing policy/process for group practices or qualification and licensure documentation requirements for individual practitioners. A Frequently Asked Questions (FAQ) document and VCP Provider Agreement fact sheets are also included for your information.

If you have any questions regarding the VCP Provider Agreement initiative please contact your local VA medical facility at 919-286-0411 ext. 8081.

I appreciate your continued support of our mission to provide quality health care to Veterans and look forward to our partnership.

Sincerely,

Gregory W. Goins

Assistant Medical center Directo

Enclosed: VCP Provider Agreement VCP Provider Agreement Quick Reference Guide VCP Provider Agreement FAQ Document VCP Provider Agreement Fact Sheet VCP Provider Agreement Information Sheet

VA Form 10-10149

Patient-Centered Community

Visit www.hnfs.com

- Locate Department of Veterans Affairs Program
- Select I'm a Provider
- Select Register as a Veterans Choice Provider
- Select View VCP Agreement
- Select Register Online
- Provide demographic information as instructed
- Electronic deposit optional but not relaible
- Call program 10 days after for acceptance status

Centered

Community



VA U.S. Department of Veterans Affairs Veterans Health Administration

Fact Sheet for Interested Providers Patient-Centered Community Care and Veterans Access, Choice, & Accountability Act

The Veteran's Choice Program, or Choice Program, is a new, temporary program that provides Veterans the ability to receive medical care in the community if VA cannot schedule an appointment within 30 days of the Veteran's preferred date, or the date determined medically necessary by their provider, or if the Veteran resides more than 40 miles from their closest VA medical facility. It was authorized under the Veterans Access, Choice, and Accountability Act of 2014 and provides \$10B for non-VA medical care to eligible Veterans. The temporary program will end when the allocated funds of \$10B are used or no later than August 7, 2017. The Choice Program does not impact existing VA health care or any other Veteran benefits.

VA has expanded its Patient-Centered Community Care (PC3) contracts with Health Net Federal and TriWest Healthcare Alliance to include implementing the Choice Program. PC3 is a VA nationwide program to provide eligible Veterans access to certain medical care when the local VA medical facility cannot readily provide the care due to lack of available specialist, long wait times, geographic inaccessibility, or other factors. PC3 has been the VA method of purchasing care in the community. The Choice Program supplements PC3 and allows coverage for more services for eligible Veterans and provides Veterans more flexibility in their choice to receive care in the community or through VA.

PC3/Veterans Choice Contract Coverage Map



1

Region 5A: VISNs 10, 20 (excluding Alaska), 21 (excluding Hawai Region 5B: USN 21 (Arman), 5 Decilie Intends (ed.).

VA island locations not on map

renices Seman (V21) Guidm (V21) Northern Mariana Islands (V21) Puerto Rico (V8) U.S. Virgin Islands (V8) Philippines (V21) not covered by a PC3 contract

To become part of PC3 and/or Choice Program Network of Providers

- All PC3 providers are automatically eligible to participate in the Choice Program
- If a provider is interested in becoming a PC3 provider, they must establish a contract with one of the Third Party Administrators (TPAs), Health Net or TriWest
 - TPA and provider must have an agreed upon reimbursement amount
- If a provider is not interested in becoming a PC3 provider, but wants to become a Choice provider, they must establish a provider agreement with Health Net or TriWest
 - Providers must accept Medicare rates
 - Providers must meet all Medicare Conditions of Participation and Conditions for Coverage as required by the U.S. Department of Health and Human Services
 - See <u>http://www.cms.gov/Regulations-and-</u> <u>Guidance/Legislation/CFCsAndCoPs/index.html</u> for further detail
 - Any provider on the Centers for Medicare and Medicaid Services (CMS) exclusionary list shall be prohibited from network participation.
 - See <u>http://oig.hhs.gov/exclusions/index.asp</u> for further detail
 - All services, facilities, and providers shall be in compliance with all applicable federal and state regulatory requirements.
 - All providers shall have a full, current, unrestricted license in the state where the service(s) are delivered and must have same or similar credentials as required by VA staff
 - Providers must submit a copy of the medical records to the TPA for the medical care and services provided to the Veteran for inclusion in the Veterans VA electronic record
- Contact information for Health Net:
 - Provider Customer Service Phone Number: 1-800-979-9620
 - o E-mail: HNFSProviderRelations@Healthnet.com
 - Website: www.hnfs.com/content/hnfs/home/va/home/provider/join-ournetwork.html
- Contact information for TriWest:
 - Provider Services Contracting: 1-866-284-3742
 - Email: TriWestDirectContracting@triwest.com
 - Website: <u>https://joinournetwork.triwest.com/</u>

Tips on VA Patient Authorizations

- Veterans cannot self-refer [for any program]
- Veterans must be authorized by VA
- Representative will coordinate initial appointment for VA Health/Choice
- Representative will HIPAA verify location/ fax number
- Authorization packet will be faxed if VA Health/Choice
 - Cover sheet with a bar code
 - Inpatient Care Form 10-7078 or Outpatient Form 10-7079
 - Includes diagnosis, number of authorized treatments, and inclusive dates
- Will NOT reimburse if Tx date fall outside inclusive dates
- Do not treat veteran until Provider Package is received

Provider Packet Example

F4X DELVET 44 12/13/2016 2:40:05 PM PAGE 1/004 Fax Server	Fax Server 2 9/20/2016 2:07:39 PM PAGE 2/004 Fax Server
,	
Health Net	CP Health Net
U.S. Department of Veteran Affairs - Veterans Choice Program (VCP)	Date: September 20, 2016
Fax: (910)725-0728 From: Health Net Federal Services Re: JOHNNY RANDOM Date: December 13, 2016 Auth: 20170101authorization021234 To: ACUPUNCTURE JENNIFER MARY WILLIAMS, LAC 1110 NORTH MAY ST SOUTHERN PINES, NC 28387	Acupuncture JENNIFER MARY WILLIAMS, LAC 1110 NORTH MAY ST Southern Pines, NC. 28387 Name: JOHNNY RANDOM Date of Birth: 01/01/1950 Phone Number: 555-555-1234 Phone Number: 555-555-1234 Program: VACAA Non Service Connected Service Connected Care: no Other Health Insurance (OHI): No
	On behalf of U.S. Department of Veterans Affairs (VA), we are authorizing the following services for the above Veteran. Initial Appointment Date: 2016-09-26 Authorization Number: 20170101authorization021234 Appointment Time: 2:00PM** Provider Specialty: Acupuncture Diagnosis 1: M54.5 : LOW BACK PAIN
Instructions	Service Dates Visits/Units Status
This cover sheet is unique to the Veteran and authorization number cited above.	09/26/2016-12/25/2016 10 Approved
 Please fax complete medical records for this authorization's date(s) of service with the cover sheet to 1-855-300-1705. 	is Clinical Information: Authorized specialty: Acupuncture Chief complaint/purpose: low back pain
 Providers must submit medical documentation within the timeframe(s) indicated in thi packet to avoid recoupment efforts. Do not include claims with medical documentation submission, as we cannot accept faxed or black and white claims for processing. 	is n
 Legible documentation and an electronic or written signature will expedite document review. 	
 Incomplete or illegible documentation may result in recoupment efforts. 	
Please review program-specific information starting on page 3.	
Confidentiality Note: This facimile and documents accompanying this facimile transmission may contain confident information. The information is intended for the use of the individual or entity named above. If you are not the inten- requient, or the person responsible for delivering it to the intended requient, you are hereby notified that any disclose copying, distribution or use of the information contained in this transmission is study PRO-HIBITED. If you have received this transmission in error, networking in the ordering mediated hybriden bore here the former of the information of the inform	ial ded ure, This document is the PROPRIETARY and CONFIDENTIAL information of Health Net Federal Services 11.0. It may not be used information of

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Additional Treatment Requests

- If Veteran Requests Additional Treatments
 - Complete "Request for Additional Services"
 - Located on <u>www.hnfs.com</u>
 - Fax Request with bar code sheet to 855-303-1705
 - Include statement on medical note advising more
 - Instruct veteran to contact primary care provider
 - Follow up with Choice at 866-606-8198

Questions?

- You are contacted by the VA, asked to verify your information, and given the name, phone number, and authorization details to provide 30 acupuncture treatments to a veteran.
- You and the representative establish an initial appointment.
- You call the patient to verify the appointment, but the veteran is in significant pain and wants to be seen sooner.
- What are your options?

VA Claims Process Part II

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Pacific Symposium 2017

It May Not Be Too Late!



Submit Treatment Claims

- Medical Notes
 - Required Elements
 - Sample Notes
 - Fax with Cover
 - How that works
- Claims
 - Acupuncture Diagnostic and CPT Codes
 - How to Complete HCFA 1500 Forms
 - Mailing and Tracking Strategies
 - Checking Status through Availity

Medical Notes

Checklist

- Correct spelling of veteran's name and DOB
- Veteran's VA ID Number and SSN
- Correct date of acupuncture treatment
- Provider's name per authorization
- Provider's NPI
- □ Statement of vitals (normal or otherwise)
- Subjective complaint should match authorization
- □ All Objective complaints
 - Initial Medical Note will be more thorough

Medical Notes

- Medical notes must be signed by provider
- Initial visit will be more detailed
- Initial claim will include an E and M code
 - E&M = Evaluation and Management
 - Ensure level of intake matches claimed code
- Subsequent notes can have less detail
 - Objective and Assessment
- Final claim will summarize current authorization period outcome and recommendation regarding referrals or additional acupuncture visits

Medical Note Example

Sex:	Male
ID#:	XXXX (last 4 of SSN) XXXXXXXXXX (member ID #)
Vitals:	Normal Range

Authorization#: XXXXXXXXauthorizationXXXXXX

Provider Name

Clinic Street Clinic State, 9 digit zip Clinic Phone **NPI**: XXXXXXXXX

Subjective: Chronic low back pain that radiates down legs posteriorly and anteriorly along L4 dermatome.

Objective: Veteran with low back pain authorized 10 acupuncture treatments via Health Net Choice program. Patient reported gradual onset of sharp pain that sometimes shoots down legs. Pain started after a paratroop jump resulting in a hard landing after colliding with another paratrooper during jump. Patient also reported knee pain, difficulty falling asleep and staying sleeping, vertigo, and rash on back. Patient has difficulty concentrating. Patient uses tobacco regularly and consumes around 16-24 ounces of beer every evening.

Assessment: Low back pain; blood stasis and stagnation (sharp pain), liver wind heat from deficiency and toxicity (radiating pain/rash/waking 4am/vertigo), heart heat (busy mind). Tongue body is light red/purple; sublingual veins significantly distended from upper to lower back with branching and bowing (30 jumps).

Plan: Needled KD 3, UB 40, HT 7 (even); GB 34 (with counter clockwise 360 degree turns); UB 22, UB 23, and UB 24 quickly to deep level, then slow lifting and fast thrusting from moderate to superficial; and UB channel ashi points under IR heat x 30 minutes; followed by low back and leg tui na x 15 minutes.

Pain Assessment on 0-10 scale: Patient reported 7/10 pain before treatment and 4/10 after treatment

Therapeutic Goals: Reduce pain level to 4 out of 10

Response to Treatment: Patient tolerated treatment well.

Functional Limitations: None

Instructions Given to Veteran: Consider reducing tobacco and alcohol use; Consume more produce, esp. in stews/soups

Recommended Follow-up: Weekly acupuncture treatments

Fax Medical Notes

- Medical notes should be faxed same day as tx
- 30 days is guidance, however:
 - Third party has 30 days to upload to veteran's primary
- Fax medical notes with cover page with bar code
- Cover page should be first
- Bar code is scanned so that secondary pages are routed to veteran's electronic file
- Fax each date of service separately
- Fax to 1-855-300-1705

Claim Form Preparation

Checklist

- Veteran's signature on file (HIPAA release)
- Correct spelling of veteran's name
- Veteran's address with complete zip code
- Veteran's date of birth
- Provider's name and address per authorization
- Provider's NPI and Federal tax ID
- Practice NPI (if applicable)
- Diagnosis code per authorization
- Correct date of acupuncture treatment

Claims

- Claims require HCFA 1500 (most recent version)
- Blank HCFA 1500 form can be printed over
- Difficult for printers to match the red
 - Specific hue required for computer to read
- Recommend a PDF filler such as pdffiller.com
- Some acupuncture software includes feature
- <u>https://fiachraforms.com/cms-1500-pdf-02-</u> <u>12/http://1500cms.com/</u>
- Do not use punctuation, decimals, slashes
 - Use spaces instead
- All information on claim must match authorization

Claim Example

HEALTH INSURA	NCE CLAIM	FORM SE PROVIDING TO THE		VA CHOICI PO BOX 274 VIRGINIA I	E PROGRAM 18 3EACH VA 234:	50	POALTT		
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Current Procedural Terminology (CPT) Codes

- **99202-25** Evaluation and Management Services (1st time with assessment)
- **97810** 1st 15 minutes with acupuncture needles
- **97811** 2nd 15 minutes with acupuncture needles

(97810 and 97811 must be used together)

- **97813** 1st 15 minutes with electroacupuncture
- **97814** 2nd 15 minutes with electroacupuncture

(91813 and 97814 must be used together)

- **97140** Manual Therapy EX: Tui na (15 minutes)
- 97026 Infrared (not time based)

Diagnostic Codes

- Use code from packet provided by HealthNet
 - Diagnostic codes are now under the ICD-10 coding
 - Anything prior to Sep 2015 falls under ICD-9 coding
- Some commonly used codes:
 - ➢ R51 headache
 - ➢ M54.2 cervical pain
 - ➤ M54.6 thoracic pain
 - ► M54.5 lumbar pain
 - ➢ M54.9 dorsalgia unspecified pain

Submit Claims

- Medical notes must be faxed before submitting
- Separate fax for each individual date of service
- Electronic Filing is expensive and unreliable
- Currently best to mail claims
- Can mail many together with postal tracking
- Different address for programs
 - Direct through VA or Vendor mail to regional VA
 - Choice/ third party East Region mail to Virginia
 - Choice/ third party West Region mail to California

Mail Claims

- Mail completed claims only; no notes
- Direct VA Provider or Vendor Mail to Regional VA Fee Basis Office
- Choice or Third Party

Mail to:

Veterans Choice Program – VACAA P.O. Box 2748 Virginia Beach, VA 23450

Follow-up on Claims

- If denied, don't be discouraged
- Most of the time, they can give you reason
- Often, there is no reason
- Review for punctuation marks
- Review for details and accuracy
- Simply fix and resubmit
 - Stamp " Corrected Claim" on top of HCFA 1500
 - This is why you want to save electric file

Follow-up on VA Health Claims

- Availity is a free electronic resource
- Call at 1-866-606-8198 to speak with representative
 - Check one patient at a time
 - Go through each date of service individually
 - Possible statuses are:
 - Not on file
 - Denied
 - Pending
 - Approved, but pending payment amount
 - Approved
 - Approved and Payment extracted
 - If pending, some reps can expedite
 - Pending claims take about 14 days to complete

Availity

Availity.com

- Pending
 - Adjudication/Details
 - generic message about a pended claim.
 - no remittance has been issued, or part of claim has been paid
 - Check back after 14 days to see if status updated
- Finalized/Payment The Claim/Line has been paid
 - Claim is officially APPROVED or DENIED
- Denied
 - Will receive a check for \$0.00 with denial codes

Availity

Availity.com

- "Paid amount" has a monetary value
 - Next step is for check to be generated
- Check # listed in status
 - Check is in the mail



- Scroll down to see section of "Claims Found"
- Each section is a different • claim
- Select "Details" link •
- see line by line details
- See status for each DOS •
- DOS = Date Of Service

Claims listed below meet the search ortents entened. Each new contains data reliating to a claim, as well as its consequenting status. Click "Delats" to view additional information associated with that chim

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Payler

NPT:

Provider

Robustine





Learn Mare 11

Claim Status Inquiry Results Transaction ID: 6194234981 Transaction Date: Oct 5, 2018 Vol22 AM EUT Outlorner ID: 501283 Edit Inquiry | Print |







Health Net[®]

FEDERAL SERVICES

Service Line Status

Show/Hide Status	Messages									
From Service Date	To Service Date ≑	Procedure Code	Revenue Code ‡	Modifier 💠	Quantity 💠	Billed Amount ≑	Paid Amount ≑			
12/13/2016	12/13/2016	97810			1	\$ 85.00	\$ 75.00			
Status: Finalized/ Claim/Line has be	Payment The Clair een paid. Status D	n/Line has been pa ate: 12/21/2016	id.							
12/13/2016	12/13/2016	97811			1	\$ 55.00	\$ 50.00			
Status: Finalized/ Claim/Line has be	Payment The Clair een paid. Status D	n/Line has been pa ate: 12/21/2016	id.							
12/13/2016	12/13/2016	97026			1	\$ 20.00	\$ 5.75			
Status: Finalized/Payment The Claim/Line has been paid. Claim/Line has been paid. Status Date: 12/21/2016										
					Total	\$ 160.00	\$ 130.75			
	Return to Results Edit Inquiry Print									

Claim Tips

- Veteran must be authorized for you to file claims
- Ensure appointments fall within inclusive dates
- Do not exceed number of authorized visits.
- Double check that all codes are accurate.
- Do not use periods or dashes in codes, simply use spaces.
- Doctor notes need to be faxed prior to submitting claims
- Even following the process does not get you paid on a timely manner.

Claim Tips

- Provider Grievance Form on <u>www.hnfs.net</u>
- Keep copies of everything that you send
- Retain proof of fax with date ad time
- Document, document, document
 - names of people you talk to
 - when and about what
- Create an excel sheet for tracking
 - claims you have submitted on what dates
 - Notes about follow up information
 - Availity Status

Questions, ideas, thoughts?

