

August 2011

To: All Students

From Pacific College of Oriental Medicine

RE: Consumer Information

Below is a chart of the different types of consumer information that the school must make available to all students. A brief description, if necessary and where in our publications you can find it. Most of the information is available via our website. If you want a printed copy of any of the information noted you can request it either from the Financial Aid Office, if it's FA information or your campus Student Service counter. If you have additional questions please contact the following departments:

For financial aid related questions email the Financial Aid Office at; financialaid@pacificcollege.edu.

Financial Aid Contact: Kyle Poston, Vice President Financial Aid

For academic related questions contact the Registrar or Campus Director (CD) of your campus.

For any other questions contact the Campus Director of your campus.

San Diego: CD - Elaine Gates-Miliner

Registrar – Troy Hall

New York: CD – Gina Lepore

Registrar – Shana Garwood

Chicago: CD – Ed LaMadrid

Registrar – Dave Armstrong

Consumer Information Requirements:

Subject	Description	Where to find it
Federal Consumer Disclosure Information	Details on career information, total tuition and books/supplies, graduation rates, # of students graduated with loan debt, median loan debt and employment rate for all of programs.	From "Programs" at the top of the Home page www.PacificCollege.edu click on "Disclosures" in the drop-down list. http://www.pacificcollege.edu/pcom_static/disclosures.html -
Campus Security Report	Details the number and types of crimes, if any, by campus committed on a campus in the past calendar year as required by federal law.	www.PacificCollege.edu From the "Home" drop down list at the top of the main web page click on "consumer information"
Graduation Rate	The percentage of MSTOM students by campus who have completed the program in the most recent graduating co-hort.	www.PacificCollege.edu From the "Home" drop down list at the top of the main web page click on "consumer information"
Drug and Alcohol Prevention	Information on drug and alcohol prevention as well as campus policies regarding both.	www.PacificCollege.edu Is in the latter part of the campus security report.
FERPA – Family Education Rights and Privacy Act	Federal regulations protecting students' academic and educational records. Basically states that we cannot disclose any information regarding personal educational records to other persons without the student's written permission to do so.	Noted in the Pacific College of Oriental Medicine Catalog which can be accessed from our website: www.PacificCollege.edu Click on "publications" then on PCOM catalog.

General College Information:

Names of accreditation and Licensing Boards by which the school is approved	Catalog go to "publications" on www.pacificcollege.edu website
Any special facilities and services available to disabled students.	Catalog go to "publications: on www.pacificcollege.edu website
Costs of attending the school (current tuition and fees, plus calculated costs of books and supplies, room and board, and applicable transportation costs, such as commuting) and any additional costs of the program in which the student is enrolled or has expressed interest.	<ul style="list-style-type: none">• Catalog• Enrollment Agreement (received at time of entry to the college).• Financial Aid Policy & Procedure Bulletin accessible from our website: www.pacificcollege.edu click on "Financial Aid" at the top of the Home page. A link to a PDF version of the FA P&P Bulletin is in the body of the Welcome FA page.
A statement of the requirements for the return of federal student aid when a student fully withdraws mid-term and information about any refund policy with which the school must comply and the requirements for officially withdrawing from the school.	<ul style="list-style-type: none">• Financial Aid Policy & Procedure Bulletin on the Financial Aid Welcome page• Catalog

Description of the physical facilities associated with the academic programs	Catalog
List of faculty and other instructional personnel	Catalog
Whom to contact for information on student financial assistance and whom for general school issues.	<ul style="list-style-type: none"> • Catalog • Orientation Materials
Terms and conditions under which students receiving federal education loans may obtain deferments	Financial Aid Policy & Procedure Bulletin
General Financial Aid Information:	
The need-based and non-need-based federal financial aid that is available to students	Financial Aid Policy & Procedure Bulletin
The need-based and non-need based state and local aid programs, school aid programs and other private aid programs that are available	Financial Aid Policy & Procedure Bulletin
How students apply for aid and how eligibility is determined	Financial Aid Policy & Procedure Bulletin
The rights and responsibilities of students receiving aid.	<p>FA Certification Form Completed by the student and can be accessed from our website, www.PacificCollege.edu click on "Financial Aid", then click on "PDF Forms" in the left sidebar.</p>
How and When financial aid will be disbursed	Financial Aid Policy & Procedure Bulletin
The necessity of loan repayment and required loan entrance and exit counseling	Financial Aid Policy & Procedure Bulletin
Criteria for measuring satisfactory academic progress and how a student who has failed to maintain satisfactory progress may reestablish eligibility for federal financial aid	Financial Aid Policy & Procedure Bulletin

If you are unsure who to speak to, the Student Services staff at each campus can direct you to the appropriate person if you have specific questions about any of the above information.