

**Pacific College of Oriental Medicine**  
ADDENDUM TO Chicago Campus FALL 2010-2011 CATALOG  
10-28-11

**Page 24, Pacific College Libraries**

Following the subsection "Holdings"- the addition of the following:

**Equipment & Resources**

The computer media lab has 5 workstations. There are currently 3 PCs and 2 Macintosh computers, 2 VCR/TVs, an audio tape player, and copier/printer for use in the library. There are 2 more workstations with computer in the library. Computer use is on a first-come first-served basis. A library assistant and/or Work Study student assistant are available during regular library hours to help students with questions. Health Information Literacy instruction is provided in several PCOM classes. In addition, computer tutorials for database access are available online and special assistance/training is provided to students, staff and faculty.

**Borrowing Privileges**

A PCOM student ID is required to check out library materials. Books may be checked out for two weeks. Materials may be renewed once, at the front desk, or by calling. Audio, video tapes and CD/DVDs may be checked out for one week. Materials may be returned to the library desk assistant or placed in the library lobby's book return box.

**Page 67 - Deleted under Bachelor of Health Science:**

"Applicants with an undergraduate grade point average of 2.75 or greater will be considered for full acceptance to the program." (The Admissions requirement is currently 2.0 GPA)

**Page 75- Chicago Campus Tuition and Fees**

Updated amount:

Registration fee, per term (*not refundable*) \$30

**Page 88- General Transfer Credit Policy**

•This line has been voided:

"10. At least 25% of any program must be completed at Pacific College."

•The following is the correct policy:

"10. The majority of any program must be completed at the college. This means that transfer credit, (except from CAB approved acupuncture colleges), is limited to less than 50% of a program to earn a Pacific College of Oriental Medicine certificate or degree."

### **Page 88 Massage Program Transfer Credit**

•This sentence should be edited to read: “Transfer credit for courses taken at massage schools is limited to [less than] 50% of each massage program....

### **Page 91- Account Balance**

Statement changed:

Account balances remaining after payment due dates are subject to a 9% annual interest rate.

### **Page 110- Master’s Comprehensive Examinations Comprehensive Examination Completion Requirements**

Verbiage edited-

Students failing any section of the first or second comprehensive exam three times will be disqualified from the program and must complete a remedial plan devised by the Academic Dean and pass the section(s) of the comprehensive examination in need of remediation before reapplying to the MSTOM program. If the student is completing the remedial plan and/or retaking the exam after two terms have passed, the student must retake the comprehensive exam in its entirety in order to reapply and be considered for readmission to the program. Failure of a final attempt at a failed section of the comprehensive examination, or a failure of a final attempt at the entire comprehensive exam, results in a bar to graduation.

### **Page 117- Disciplinary Procedures**

Verbiage edited:

Any person may file a written complaint with the Campus Director or other administrator regarding the actions of a specific student, faculty, or staff member. The Campus Director is informed of all complaints and works with the Academic Dean or Director of Education to determine course of action and resolution. In some cases a Grievance Committee may be convened. In such cases the Grievance Committee, may reject the complaint or it may expel, disqualify, suspend, place on probation, or warn the student, faculty, or staff for any of the causes listed above or others that it deems reasonable. The individual in question will be notified in writing by the Campus Director, Deans or the Grievance Committee regarding disciplinary procedures and the length, amount, or conditions of any disciplinary action.